



ELECTION TRANSPARENCY TOOLKIT

Solutions to empower you to ensure an honest election process and restore evidence-based trust in our voting system.



OVERVIEW

The electoral process in the United States has long been regarded as the gold standard for a high-functioning democratic republic. America is known and respected worldwide as a model of a government run by the people, for the people — and one in which every citizen's voice has a right to be heard.

At the heart of this “last great experiment for promoting human happiness,” as George Washington called America, is the electoral process. In recent years, the public discourse around election integrity has been heightened by the issues surrounding the 2020 election and further raises concerns about whether free and fair elections will be possible in the future of the U.S.

The answer is a resounding, “Yes, they can.” **You are the answer.**

Freedom is not free — it must be fought for and preserved. Freedom is priceless, and fair and balanced elections protect freedom. Thank you for picking up the torch to preserve freedom with us. We are ready to serve you through this process. — **Liberty Counsel Action**



MEET AMBER



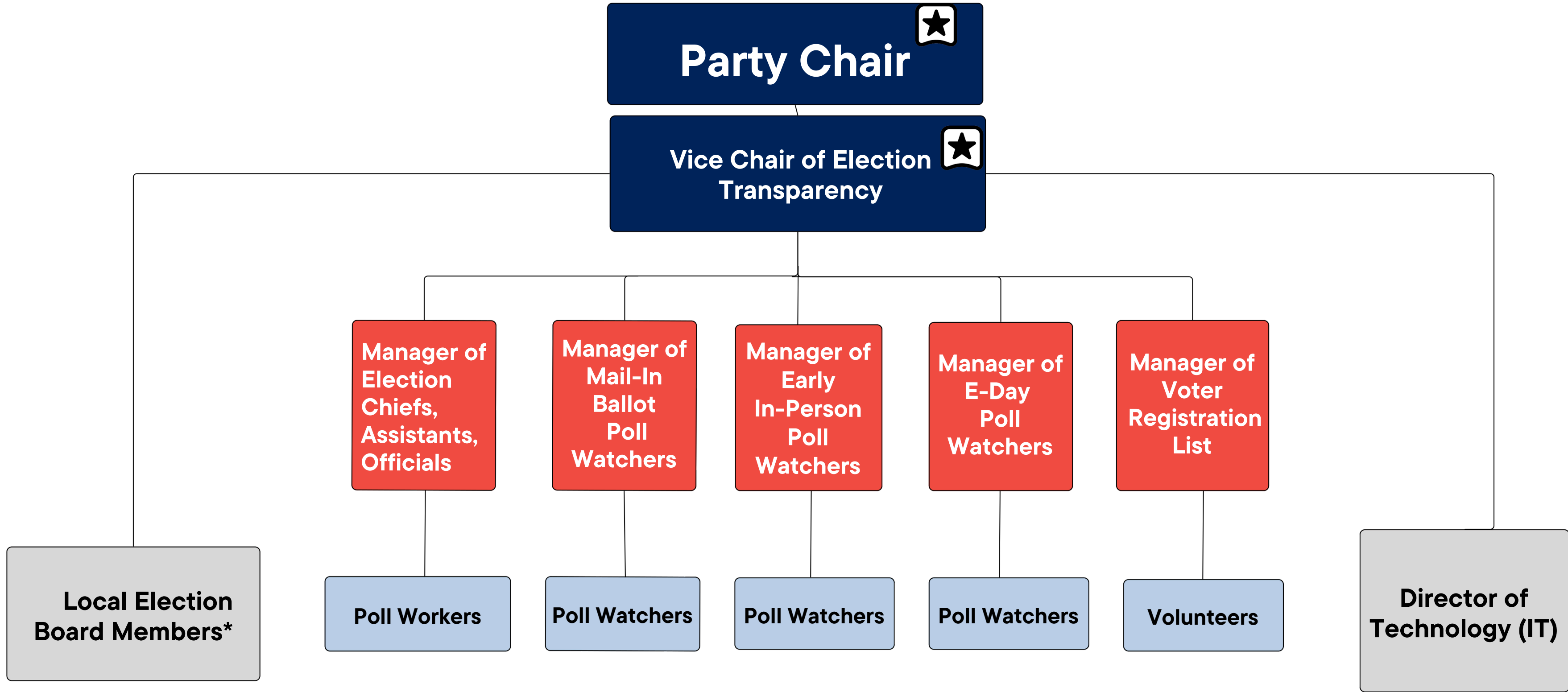
Amber
Haskew

Director of Public Policy
for Liberty Counsel Action
and Liberty Counsel

Amber Haskew has a personal journey involving her extended family's efforts to ensure election integrity among African and Middle Eastern tribes. In the face of challenges, including encountering one of the Commonwealth of Virginia's most problematic election employees, she rallied over 400 volunteers to develop and implement the innovative "Blue Ridge Model."

Drawing from her extensive 22 years of experience in training volunteers for over 100 campaigns nationwide, Amber's model played a pivotal role in the successful transformation of the entire state's political landscape.


Election Organizational Chart



**Remember to scale this to what makes sense for your community size. For Fairfax, VA, there was an entire committee for each management role. In smaller communities, one person can fill 2-4 roles as described.



VICE CHAIR OF ELECTION TRANSPARENCY

- First position to fill
 - Reports to the Party Chair
 - The visible clearinghouse in the community for all election problems within the geographical location
 - Recruits, trains, and troubleshoots for the Management Team
 - Responsible for recruiting new managers and filling vacancies
 - Needs good people skills and professionalism under crisis
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LOCAL ELECTORAL BOARD MEMBER(S)



- Official state government position
- Only in some states; learn your state's structure
- Oversees and approves policies for local elections
- Should be the most experienced head of precinct elections
- Usually a small stipend

MANAGER OF POLL WORKERS

- Recruits and organizes Poll Workers for Election Day
- Verifies Poll Workers' loyalty to party and passion for honest elections
 - Checks various social media platforms
 - Searches Google for any relevant information
 - Checks reported donations
 - Notes Primary election activity
 - Notes workers' community activities
- Builds relationships with each Poll Worker (handing out official ballots)
- Ideally has 50% of all needed Poll Workers affiliated with party
- Reports to the party any needs for additional Poll Workers and date filled



POLL WORKERS

- Hand out official ballots on Election Day
- State position with state training, paid day wage
 - Should have party training, too!
 - Need local party contact information tree in case of fraud
- Must be able to serve 14+ hours on Election Day. Usually start at 4:30 a.m. (depending on local registrar's start time) and serve nonstop until all ballots are counted and reported
- Cannot have any partisan display
- Cannot leave the precinct
- Must fulfill the role assigned by the head of the precinct
- Critical, boots-on-the-ground role for ensuring a fair election
- A few will be needed for mail-in ballot counting; usually a 5+ hour workday

MANAGER OF ELECTION DAY POLL WATCHERS

- Fills in precincts with no party representation or when Poll Workers are not available
- Stays up to date on laws relevant to elections
- Recruits and schedules all Poll Watchers for Election Day
- Maintains awareness of safety for volunteers
- Ensures Poll Watchers receive state party or local training
- Provides Party Chair signed letter to ensure Poll Watchers have access to assigned poll location
- Distributes and gathers reporting form so volunteers know what to watch.
- Is the point of contact for volunteers with fraud concern

POLL WATCHERS

- Serve one or more shifts on Election Day as observers inside the precinct.
- Recommended shifts are:
 - 5 a.m. - 9 a.m.
 - 9 a.m. - 1 p.m.
 - 1 p.m. - 6 p.m.
 - 6 p.m. - close
- Must provide signed letter of permission from Party Chair
- Floats inside the precinct to any area of concern
- Cannot touch ballots, talk to voters, or display any partisan materials
- Better for volunteers with less available time



MANAGER OF EARLY IN-PERSON POLL WATCHERS

- Many states have early voting, some up to 45 days.
 - Oversees the recruitment, training, and scheduling of all the poll watchers for the dates/times early voting is open at the main office
 - Analysis of main office staff party affiliation
 - Creates a reporting process each morning and evening to record the total number of ballots counted to ensure that no fake ballots were added overnight
 - Trades out machines at around 6,000-ballot capacity, with volunteers recording the numbers of both old and new machine totals

MANAGER OF MAIL-IN BALLOT POLL WATCHERS



- Requires the highest level of training due to the process that demands proper handling of both the ballots and envelopes
- Ensures that no mail-in ballots are counted unless there is at least one Poll Worker or Poll Watcher present from the party of your choice
- Responsible for the recruitment, training, and scheduling of all Poll Watchers for ballots mailed to the registrar's office.
- Expect that sealed envelopes are stored properly, then immediately counted when opened.
- Records and compares totals on machine from evening to the next morning
- Informs the local Chair when this counting is scheduled.
- Could be one of the leadership roles with the least amount of responsibility

MANAGER OF VOTER REGISTRATION LIST

- Central contact responsible for cleaning up the registered voter list
- Works with campaign volunteers to find and record suspicious addresses to ensure voters are registered correctly
- Recruits and trains volunteers to investigate invalid records.
 - The Department of Health usually should be reporting monthly to the main office names of deceased people so they can be removed from the voter rolls
- Ideally has an investigative personality and can dig around city records and GIS (Geographical Information Systems) to compile evidence into a report for the local registrar on invalid voter registration records



DIRECTOR OF TECHNOLOGY

- Skilled with computers
 - Represents the party's concern when the Registrar does a test of the machines that will be used in the election to verify accurate vote counting
 - Responsible for visiting each precinct several days before the election to monitor and record (with screenshots as best evidence) which Wi-Fi connections are available and visible
 - Returns to each precinct on Election Day to monitor any additional Wi-Fi connections available to document potential ways hackers could connect to the vote-counting machines
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TRIAGE FOR THIS YEAR

- Learn your state's system
- Brainstorm how someone might cheat
- Pick the precincts with a history of fraud or suspicion thereof and fill them with either Poll Workers or Poll Watchers for Election Day
- Have one person in every precinct on Election Day
- Monitor mail-in ballot counting
- Monitor early in-person voting
- Assign several workers to every precinct or voting period
- Clean voter rolls seasonally. Gather information year-round and submit when best
- Learn about mules and drop boxes and if they are monitored or not



HOW TO RECRUIT VOLUNTEERS



Approach former candidates or staff for lists of potential volunteers



If you have the blessing of an established volunteer lists from the previous election:

- Introduce yourself to the volunteers
- Identify your best volunteers. Thank them (with a thank you note, a volunteer potluck, or whatever fits your volunteers)
- Recruit last year's best volunteers for leadership positions or assign one person to each of the areas of responsibility according to the organization chart
- Craft a vision. Show encouragement and genuine appreciation
- To recruit new volunteers, make announcements at events, party meetings, and related gatherings



SAMPLE VOLUNTEER RECRUITMENT EMAIL

New message



To

Subject

Dear Friend,

Many people have had concerns about our election process. Now is the time that you can help do something about it.

We are in a crucial phase leading up to the elections with just (##) days left. Every action we take can profoundly influence the integrity of this election outcome. We are reaching out to ask (to beg) for your help during this crucial moment. Many volunteer roles are needed for tasks leading up to — and on — Election Day. So hopefully, we can find one that fits your interests, skills, and availability.

If you are even slightly interested, I ask you to reach out to our Vice Chair of Election Transparency with your ___name___, ___phone___, ___email___. We need both volunteer leaders, in-precinct, boots-on-the-ground volunteers, and even a technology-savvy person.

We must make sure that this is an honest and fair election. We have shifts to monitor a voting precinct, early voting, and mail-in voting. These roles are an excellent way to help steward the gift of free elections and learn the process. As a volunteer, you can learn the process better and have a hand in ensuring this election is honest. We offer short training sessions so you will be prepared with the necessary paperwork and information for your role.

When we all work together, it is amazing what we can accomplish. Your commitment, even if it's only an hour or two, amplifies our chances of success. Thank you for your consideration of our request.

Send





SAMPLE VOLUNTEER POLL WORKER REMINDER EMAIL

New message



To

Subject

Dear **(Party)** Poll Worker,

Thank you so much for working as a Poll Worker to ensure a fair and free election. Your contribution of time is deeply appreciated! I want you to know that you are on the front lines of keeping this election honest.

We are counting on you to be at **(Precinct Info)**. If you cannot be there on Election Day, please let the Manager of Election Chiefs, Assistants, and Officials know at ___name___, ___phone___, ___email___. In addition, if you see anything happening that you think could influence the results of the election, discuss it with the head at your precinct and reach out to the party at the same contact information as above.

If you are uncertain about any part of your training from the state, let us know and we will work with you. Again, thank you for serving in this critical role!

Send





SAMPLE VOLUNTEER POLL WATCHER REMINDER EMAIL

New message



To

Subject

Thank you so much for volunteering to help as a Poll Watcher to help ensure a fair and honest election here in (**area**). Your contribution of time is deeply appreciated! I wanted to share with you the schedule for your precinct.

Please print the attached letter from the Chair authorizing you to be inside the precinct for your entire shift. This should be presented to the head of the election at the precinct when you arrive. Without this letter, they can deny entry.

Here are the shifts for your precinct:

(Paste in section from Excel Contacts, one email per precinct so people only have contact info shared with the smallest group necessary)

Heritage School, 1-1, 200 State St.

5 a.m. – 9 a.m. John Smith, 555-012-3456, john.smith@gmail.com

9 a.m. – 1 p.m. Tim Johnson, 555-123-4567, tim.johnson@gmail.com

1 p.m. – 6 p.m. Jane Smith, 555-234-5678, jane@gmail.com

6 p.m. – close Tom Johnson, 555-345-6789, tom@hotmail.com

Remember that this is a huge effort, and if you are unable to fill your shift, please work to find a volunteer to fill your time slot. If you are unable to fill it, let the Manager of Election Day Poll Watchers (insert name, cell #, and email).

The first person on the first shift of the day should text after entering your precinct and after checking that the ballot machines are at 0. Feel free to plan for your precinct among yourselves or to contact each other. If you are running late, please contact the prior shift to see if they can cover until you get there. If a later shift person is running late, please try to stay until the person gets there. If you are the first person of the day or if there is a gap that no one can fill, text the Manager of Election Day Poll Watchers immediately.

Keep in mind that the head of the election sometimes sets the room temperature, and it can get very hot or cold. Layer your clothing if possible. Professional, patriotic attire is encouraged, but there can be no visible language that promotes a certain candidate or party.

(Get drinks/snacks from the head of elections. Please review the cell phone policy available from the head of elections or at this link.)

Send



ADDITIONAL RESOURCES

[Why Christians Should Engage in Elections: A Training Handbook](#)

[Volunteer Sample Emails](#)

[Election Transparency Timeline](#)

[Additional Resources](#)

The background of the slide features a collage of American flags and campaign buttons. The top section shows a close-up of buttons with stars and stripes, and the word 'F' is visible on one. The middle section is a solid dark blue band containing the main text. The bottom section is a solid light blue band containing two more quotes.

THE CHOICE IS YOURS

Frodo in *The Lord of the Rings* states:
“I wish none of this had happened.”

“So do all who live to see such times, but that is
not for them to decide,” Gandalf replies.

“All we have to decide
is what to do with the
time that is given to us.”



Connect with us.

Liberty Counsel Action



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